



CICP Communicates

Colorado Indigent Care Program

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CICP Lawful Presence Rules

The Medical Services Board adopted the final CICP lawful presence rules at a recent meeting. The new CICP rules are based on the rules promulgated by the Department of Revenue as directed in House Bill 07-1314. In order to comply with these requirements, the CICP has amended its rules pertaining to the application process, effective January 1, 2008. The new CICP lawful presence rules and new affidavit are posted on the Department of Health Care Policy and Financing's (the Department) website at www.chcpf.state.co.us.

Providers must verify a non-citizen applicant's lawful presence document from the United States Immigration Customs and Enforcement. The documentation that identifies a non-citizen as being lawfully present in the U.S. must be processed through the Systematic Alien Verification for Entitlements database (SAVE). The SAVE Program allows users to verify immigration status information by inputting the applicants "A" or alien number into the system. A tutorial on the SAVE application is available on the Department's website. In addition, a lawful presence Frequently Asked Question (FAQ) is located at the end of this newsletter.

The SAVE application is not an optional process and every provider must have access to the program. If you have not completed the user access forms or you have questions regarding the new rules, please contact Corinne Lamberson at 303-866-2580.

CICP Stakeholder Forum

The second CICP Stakeholder Forum meeting will be on **January 25, 2008 from 2:00 – 5:00 pm** at 1570 Grant Street in the 4th Floor Conference Room. A conference line will be available for those who cannot attend the meeting in person and for other CICP providers who would like to listen in and provide feedback.

The Department will present its thoughts on several issues from the initial Stakeholder Forum meeting in October. Stakeholder and providers will each be given time to discuss any other additional items. An agenda and note from the previous meeting are posted on the Department's website. If you would like to attend the meeting by teleconference, please contact Corinne Lamberson at 303-866-2580 or Corinne.Lamberson@state.co.us

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Annual CICIP Provider Meeting

The CICIP Annual Provider Meeting is scheduled for **Monday, March 10, 2008 from 1:00 p.m. to 5:00 p.m.** The location of the meeting will be at **The Children's Hospital, 13123 East 16th Avenue, Aurora, 2nd floor, Conference Education Center-Princeton Meeting room.** There will be a check-in table at the Conference Education Center to obtain your temporary identification badge. **Due to security reasons, you MUST pre-register for this meeting.** Parking is available for a \$2 flat fee.

In addition, The Children's Hospital (TCH) has graciously offered to give a tour of their new facility. The tour will last approximately 30 minutes and is optional. The following is the agenda for the Provider Meeting:

Agenda for Annual Provider Meeting

Check in for TCH tour: 10:30 – 11:00 a.m.

Tour of TCH*: 11:00 – 11:30 a.m.

*Optional

Lunch Break: 11:30 – 12:30 p.m.

You are welcome to bring your own lunch. Other options include TCH Cafeteria and off campus are Chipotle, Spicy Pickle, Anthony's Pizza, and Noodles & Company.

Check in for Provider Meeting: 12:30 – 1:00 p.m.

Provider Meeting: 1:00 – 5:00 p.m.

All providers are welcome to join the meeting in person or via conference call. Representatives should be those responsible for oversight or administering the program at their facility. This is not an eligibility or billing training session. The purpose of this meeting is to discuss potential policy changes in the program for the next fiscal year. Providers are encouraged to suggest policy or program changes at this meeting.

If you have any questions concerning this meeting, topics you would like to place on the agenda, or to RSVP (please specify which portions of the meeting you plan to attend) and obtain a conference telephone number, contact Corinne Lamberson by e-mail at corinne.lamberson@state.co.us or by phone at 303-866-2580. **RSVP BY FRIDAY, FEBRUARY 22, 2008.**

CPPC Grant Program and Primary Care Fund Update

The Department announced this month that it has awarded money through the Comprehensive Primary and Preventive Care (CPPC) Grant Program to seven health care facilities for a total \$1.3 million. The seven new awardees will join six facilities that were awarded CPPC grant funding for this and next year during a previous funding cycle for a total of \$2.4 million. The CPPC Grant Program provides funding to health care providers in order to expand primary and preventive care services to Colorado's low-income residents.

On October 30, 2007, the Department awarded money through the Primary Care Fund to 29 health care facilities for over \$32 million. An increase in Colorado's tobacco tax was effective January 1, 2005, and in addition created a cash fund that was created and designated for health related purposes. The Primary Care Fund provides an allocation of moneys to health care providers that make basic health care services available in an outpatient setting to residents of Colorado who are considered medically indigent.

CICP Lawful Presence Spanish Affidavit

The CICP staff would like to thank **Maria de Jesus at the Salud Clinic** for translating the English lawful presence affidavit into Spanish. Not only did Maria translate the affidavit language on the first page, she also translated the reverse side containing fifty-one lawful presence document titles! Thank you Maria for your outstanding work and willingness to ensure that the affidavit is available in Spanish for all CICP providers. **The Spanish affidavit is available on the CICP webpage, under Provider Column, and Lawful Presence Information (HB 06S-1023).**

CICP Data Collection

After a lengthy absence, the CICP is happy to welcome back Shirley Jones, Systems Analyst. Shirley would like to extend a special thanks to the providers' billing staff and Daniel Nunez as the final summary reports for Fiscal Year 2007 are complete. Please resume sending all CICP Data Collection summaries and data related questions to Shirley Jones. She can be reached at Shirley.Jones@state.co.us or 303-866-5506. Also, please mail all provider audits to Shirley's attention at 1570 Grant St, Denver 80203.

CICP Provider Phone Line

As of January 14th, the CICP has directed all client inquiries to the Department's Customer Service Section. This will allow Corinne Lamberson, the program Eligibility Specialist, to focus her attention more closely on provider relations. The Customer Service Section was trained on the CICP and will be fielding all CICP client calls. Corinne will continue to answer all provider questions.

The phone number 303-866-2580 now is dedicated as the CICP "provider line" and clients are directed to press "zero" to be redirected to a customer service representative. All material that is available on the internet with the provider line phone number will be replaced with the Customer Service Section phone number. In the future, please direct all clients to call the Customer Service Section directly at 303-866-3513 in the Denver Metro area or outside the Metro area at 1-800-221-3943.

Medicaid DRA Requirements & CICP Eligibility

On February 8, 2006, the Deficit Reduction Act (DRA) of 2005 was enacted into law. This federal law requires that Medicaid clients and applicants provide specific documentation to establish their U.S. citizenship and identity. An applicant cannot be determined qualified for Medicaid until he or she has provided the required citizenship and identity documentation. It has been brought to the attention of the CICP Administration that there have been unique situations in which an applicant appears to be Medicaid eligible, but is unable to obtain the appropriate DRA documents required to enroll in Medicaid. In these unique situations the applicant, however, may be able to meet the lawful presence documentation requirements for the Colorado Indigent Care Program (CICP). The CICP Administration does want those who qualify for Medicaid to actively pursue becoming enrolled under Medicaid, but if the DRA documents requirements become a hardship and are the reason the client cannot enroll under Medicaid, the client should have the opportunity to be included in the CICP.

At this time, the CICP Administration will consider these unique situations on a case-by-case basis and will examine a long-term protocol with providers in the future. The CICP Administration requests that providers send a written communication outlining the issue why the applicant cannot meet the DRA documentation requirements for Medicaid and the provider's desire to include the applicant who under CICP. The CICP Administration will respond to these case-by-case determinations which will provide a written confirmation that may be included in the provider's CICP files for auditing purposes.

Please send any questions or your requests to Corinne Lamberson, Eligibility Specialist, at Corinne.Lamberson@state.co.us.

CICP & Lawful Presence FAQ

Question: Must the lawful presence document be witnessed by the provider for each applicant 18 years and older?

Answer: Providers do not need to witness the applicant and the lawful presence document together. The provider must witness the original lawful presence document. A copy or a notarized copy of the lawful presence document may NOT be accepted by the provider. In the case where the applicant is applying for an entire household for CICP services, and household members cannot apply in person, the primary applicant may bring in their family member's original lawful presence document.

Question: Is an expired driver's license or identification card from an approved lawful presence state acceptable?

Answer: No, an expired driver's license or identification card from an approved lawful presence state is not acceptable. The driver's license or identification card must be unexpired.

Question: Does the affidavit need to be signed by every applicant? What if the entire household is not present to sign the affidavit?

Answer: Yes, the affidavit must be signed by each applicant 18 years of age and older. Household members who are unable to apply in person must sign the affidavit. The affidavit does not require that the provider directly witness the signature. The signed affidavit can be mailed, faxed, or dropped off at the provider.

Question: Can any applicant utilize the self-declaration statement at the bottom of the affidavit?

Answer: No, only U.S. Citizens are permitted to use the optional self-declaration statement. If an applicant checks that they are a Legal Permanent Resident or otherwise lawfully present they MUST present their document that indicates their lawful presence status.

Question: What type of applicant needs to be verified through the SAVE program?

Answer: Applicants who are NOT U.S. Citizens must be verified through SAVE. These applicants must present the provider with acceptable lawful presence documents listed on the reverse side of the affidavit (documents 30 – 51). Documents presented by U.S. Citizens (documents 1 – 29) cannot be verified through SAVE.

Question: How do I use the SAVE program?

Answer: Please visit the Department's website, follow the CICP link, the under the Provider column, and select the Lawful Presence Information (HB 06S-1023) for the SAVE Tutorial.

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